



CITY OF PULLMAN

Public Works and Planning Departments

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MEMORANDUM

TO: Pullman Historic Preservation Commission

FROM: Pete Dickinson, Planning Director
Jason Radtke, Assistant Planner *JR*

FOR: Meeting of August 8, 2016

SUBJECT: Historic Preservation Commission Business

DATE: August 5, 2016

The material below provides background information for the agenda items to be addressed by the HPC at its August 8 meeting.

1. Discuss Preparations for the Guided Walking Tour Planned for This Fall.

During discussions regarding the proposed walking tour at your last meeting, staff offered to write a draft letter, based on the advertisement to be published in the Parks & Recreation fall brochure, as confirmed by Parks Manager Alan Davis. With updated information provided by the HPC, the aforementioned letter would be sent via postal mail to stakeholder contacts (who receive, for example, Comp Plan notices). Staff is currently drafting this correspondence for distribution sometime in August.

In addition, staff offered to ensure that an announcement regarding the walking tour would be submitted to City of Pullman Executive Assistant Michol Ann for publication in the Community Update Newsletter, and that the event would be entered into the Community Update Newsletter calendar. Staff has submitted said announcement to Michol Ann, and she has confirmed that this event will be publicized as indicated, as well as in the City's employee wellness newsletter.

Commissioner Anderson proposed during your previous meeting to draft a press release, which is attached. Staff requests that you review this document and provide any comments you may have. Commissioner Anderson has also contacted the Whitman County Historical Society, who responded positively to his request to assist with manning the tour stops. He has not yet contacted the History Department at WSU.

At this time, staff will entertain updates from other HPC members on their appointed tasks, as well as any additional direction to staff.

Attachment

Press Release

August 8, 2016

Come to downtown Pullman on Friday September 23 for a self-guided tour of historic places sponsored by the city's Historic Preservation Commission. Members of the commission will be at key places from 5pm to 7pm to explain about historic resources in the city's downtown area.

The tour will begin at Paradise Creek Brewery in the old post office, a building on the National Register of Historic Places. Light refreshments will be available. In the lobby of the old post office, you can pick up a map explaining the route of the tour.

Members of the Historic Preservation Commission will be at selected locations downtown to explain the history of the Webb Block, the Flatiron Building, the railroad bridge and several other structures of historic significance. Walk at your own pace as you learn about Pullman's past as reflected in its historic structures.

Please start the tour no later than 6:30. It will take at least half an hour to complete the tour.

Join the Historic Preservation Commission for this fascinating glimpse into our city's past.